NEW HOUSE STANDING AND AD-HOC COMMITTEES
2013-2014

General Committee Information
The creation, responsibilities, and purposes of committees and committee chairs are outlined in the Constitution. It gives the President the ability to create committees, the Vice President the responsibility to manage committees, and the Board the authority to oversee committees. Article 4, Section 4.1 of the New House Constitution defines the role of the Committee Chair. It is as follows:

A Committee Chair shall:
(i) Regularly report to the Vice President and will appear before the Board at Presidents’ meetings when issues pertaining to his or her Committee arise on the Presidents’ meeting agenda;
(ii) Be available to answer questions and contribute to discussions concerning the Office; and
(iii) Coordinate with their counterparts in Member Houses and campus-wide.

A Committee Chair has the power to execute and fulfill the aforementioned duties and the duties particular to the Office, delineated hereafter and in the Bylaws.

This document defines the scope of each committee currently in existence, its membership, and the role they have in New House.

Standing Committees
Standing committees are generally outlined in the Constitution, though a few additional ones are stated here. Standing committees are organized with the intent of being permanent; as such, they may only be dissolved with a two-thirds vote of the Board, unless the committee is outlined in the Constitution.

The following are the Standing Committees, and their responsibilities:

Housing Committee
Chair: New House Houser (1)
Its responsibilities are outlined in Section 4.2 of the Constitution, and are as follows:
(i) Act as liaison between Numbered House Residents and the House Manager concerning residence;
(ii) Maintain an accurate record of the Residents with the House Manager and Desk Captain, in cooperation with the Housing Chairs of the Cultural Houses;
(iii) Represent New House at campus room assignment meetings; and
(iv) Direct the assignment of students to Numbered Houses and rooms therein, including transfers between Numbered Houses.

Social Committee
Chair: Social Chairs (2)
Its responsibilities are outlined in Section 4.4 of the Constitution, and are as follows:
(i) Organize New House-wide social events; and
(ii) Disburse funds appropriately for students to organize social events.

**Recruitment Committee**  
Chair: Recruitment Chairs (2)  
Its responsibilities are outlined in Section 4.3 of the Constitution, and are as follows:  
(i) Represent New House at campus rush or orientation meetings;  
(ii) With the Housing Chair, supervise the designation of early return workers who will work for New House and their individual Houses;  
(iii) Coordinate scheduling of individual House rush events;  
(iv) Supervise Dorm activities, events and obligations for the recruitment of freshmen; and  
(v) Ensure that a collective New House effort is maintained throughout recruitment periods, without sacrificing individual House identities.

**Facilities Committee**  
Chair: Facilities Chairs (2)  
Its responsibilities are:  
(i) Obtain, maintain and schedule recreational or other facilities and equipment of the Dorm, including use of rooms and lounges;  
(ii) Review and recommend request house-wide equipment, furnishing, and materials including, but not limited to furniture, game tables, audiovisual equipment, furniture, upholstery, etc.;  
(iii) Work closely with each House to establish consensus for the placement of NH wide game tables, audiovisual equipment, etc.; and  
(iv) Work closely with House Manager and Housemasters to develop a comprehensive plan that would enhance the functionality and aesthetic aspects of New House.

**Athletics Committee**  
Chair: Athletics Chair (1)  
Its responsibilities are:  
(i) Organize, and ensure the advertisement of, Dorm athletic teams and events;  
(ii) Preside over Dorm athletic committees and meetings;  
(iii) Represent the Dorm at Institute intramural meetings, resolving Dorm issues and fulfilling Dorm obligations prior to institute deadlines;  
(iv) Administrate and supervise Dorm intramural teams and referees;  
(v) Coordinate the use of Dorm athletic equipment by teams, or otherwise;  
(vi) Work closely with House Manager and Housemasters in improving the Fitness Center; and  
(vii) Effect communication with and among House athletic chairs.
**Conservation Committee**  
Chair: Conservation Chair (1)  
Its responsibilities are:  
(i) Represent the Dorm at campus recycling meetings or other conservational efforts;  
(ii) Preside over Dorm recycling committees or meetings of conservational nature;  
(iii) Coordinate with individual House recycling chairs the organization and execution of Dorm recycling; and  
(iv) Organize dormitory conservation programs and events.

**Judicial Committee**  
Chair: Judicial Chairs (2)  
Also composed of Judicial Chairs (if any) from each Member House.  
Its responsibilities are:  
(i) Represent the Dorm to campus meetings or organizations judicial in nature;  
(ii) Organize and manage New House Judicial Committee, which consists of one committee member for each house;  
(iii) Settle disputes between Houses or Residents from different Houses;  
(iv) Hear appeals of the decisions of House judicial committees or panels; and  
(v) Be the authority on and have the final word on the interpretation of the constitution or other supplementary documents.

**Publicity Committee**  
Chair: Publicity Chair (1)  
Its responsibilities are:  
(i) Distribute publicity materials prepared by New House officers for New House events, and when necessary assist in the creation of such materials.

**Movie Committee**  
Chair: Movie Chair (1)  
Its responsibilities are:  
(i) Supervise the purchasing of movies for New House desk rental.

**Web Committee**  
Chair: Webmaster (1)  
Its responsibilities are:  
(i) Maintain, update and keep current the official New House wide website; and  
(ii) Create, maintain and update all electronic resources of the New House Executive Board.
I3 CD Manager
Chair: i3 Chairs (2)
Its responsibilities are:
(i) Work closely with the Executive Committee in developing an effective marketing video that captures the essence of the living groups of New House; and
(ii) Work with DormCon and the Housing Office to produce the New House submission for the First Year Guide for residences.

History Committee
Chair: Historian (1)
Its responsibilities are:
(i) To document and catalogue all historical data and stories of New House; and
(ii) To maintain and continue the historical legacy of its inhabitants.

Ad-Hoc Committees
Ad-Hoc Committees are not outlined in the Constitution, and are created on a temporary basis. They may have a specific time of existence, as outlined by the Board or the President upon their creation, or they may be created/dissolved at the will of the President.

At any time, upon a two-thirds vote of the Board, an Ad-Hoc Committee may become a Standing Committee.

The following are the Ad-Hoc Committees, and their responsibilities:

Dining Committee
Chair: Dining Chair (1)
Also consists of a dining representative from every Member House
Its responsibilities are:
(i) To coordinate the various houses in the creation of a kitchen renovation plan;
(ii) To work with appropriate parties to finalize such plans;
(iii) To oversee and execute on such plans;
(iv) To coordinate post-renovation efforts at orienting residents to the new kitchens; and
(v) To resolve disputes that arise between Houses pertaining to kitchen plans.